Wake Forest University Postdoctoral Scholar Development Award
Office of Postdoctoral Affairs

Call for Applications: The Postdoctoral Development Award Program is designed to provide support (up to $500) for current postdoctoral fellows to take advantage of career development opportunities. Such opportunities may include attending or presenting at professional or academic meetings, or other opportunities that enhance current training. The opportunities identified should provide access to new research or other forms of career enhancement activities that would not otherwise be available. This announcement is for applications for the period of February 15, 2013 - June 30, 2013 (there will be a separate call for applications in the fall). Applications are due by January 25, 2013.

Applications should include the following:

1) A letter from the fellow containing the following:
   a) Complete contact information, including Department/program, daytime telephone number and email address for the fellow and the fellow’s advisor;
   b) A description of the development activity (one page maximum), including the date(s) of the activity, authored abstract (if available) and an award budget. If the cost of the activity exceeds $500, additional funds must be identified at the time of application. If the application is for travel to a meeting, the web address (URL) of the meeting website should be provided.
   c) If the request is for a non-conference event, the objectives of the activity must be clearly outlined in terms of educational objectives, learning outcomes and (if applicable) benefit to the WFU postdoctoral scholar community.

2) A letter of approval from the Principal Investigator, or Chair of the department in which the trainee’s major training is undertaken should be submitted with the proposal. The letter should indicate approval of the trainee’s participation in the activity and verification of eligibility for the award (see below). The letter should be on institution letterhead.

Items 1-2 should be assembled as a PDF and e-mailed to: Tina Payne in The Office of Postdoctoral Affairs, Graduate School of Arts and Sciences, Attn: Postdoctoral Development Award.

Eligibility and Rules:

Priority for awards will be for support of trainees who do not qualify for travel monies or have not been awarded a travel grant from another funding source for the meeting for which support is being requested. If the applicant’s fellowship provides for conference expenses, eligibility for the postdoctoral award will only be considered if fellowship travel funds are insufficient to fully cover expenses associated with the travel or development activity. This should be clearly outlined in the body of the application.

Eligibility to apply for this award is limited to Wake Forest University Postdoctoral fellows (Ph.D.) who are less than 4 years past the receipt of their Ph.D. Fellows from all Wake Forest programs and campuses are eligible to apply. Priority will be given to postdocs who are presenting their research, and to those who have not previously attended conferences as a postdoctoral fellow. Applicants will be notified within two weeks of submission. The number of awards will depend on available funds. Awards are not transferable to other activities or travel.

Applicants are eligible for only one award per year, and may apply for only one meeting per cycle, however candidates may apply on subsequent cycles if an application was previously unsuccessful. A separate call for applications for the fall will be issued.

The award is processed as a travel authorization and reimbursement. Applicants will receive a maximum of $500 upon receipt and processing of the Travel Expense Form (to be completed after return from the activity). If expenses are less than $500 the applicant will be reimbursed for the lesser amount. All travel and per diem rates should conform to institutional standards. All travel must be completed within the award period.