The first meeting of the Graduate Council for 2017-2018 year was on Tuesday, September 5, 2017 in Conference Room 4508 Wake Downtown. Brad Jones chaired the meeting.

Present: Bill Conner, Ellen Kirkman, Christian Waugh, Abdou Lachgar, Leah McCoy, Ellie Rahbar, Brad Jones, Dwayne Godwin, Sandy, Dickson, Sarah Lafferty, Erik Brady, Fadi Marayati (GSA)

Absent: Robert Hampson, Tim Howard, Hui-Wen Lo, Nicholette Allred, Ananda Mitra, Jason Grayson

Guests: Steve Kridel

GENERAL BUSINESS

A. Minutes from the April 3, 2017 Graduate Council Minutes (Attachment). Minutes from the April 3, 2017 meeting were discussed and approved unanimously.

B. GSA Report (Fadi Marayati)
   1. First Graduate Student Social will be held on 9/15/17 at Biotech Place. The event will include students from across WFU Graduate and Professional schools.
   2. First GSA meeting will be held on Wed. Sept. 6, 2107
   3. Concern regarding the $30/month (~$300/year) fee charged to graduate students to use the recreational facilities. Students are given the option to “opt-out”, however then they are unable to participate in any rec. activities, including intramural sports/team-based activities.

C. Committee Reports
   A. Curriculum (Robert Hampson, Chair)
      1. Course Change Proposals

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIE 670</td>
<td>Communication Ethics and Bioethics: An Interface</td>
<td>DELETE</td>
</tr>
<tr>
<td>BIE 702</td>
<td>Biomedical Research Ethics</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BIE 703</td>
<td>Bioethics Theory</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BIE 705</td>
<td>Clinical Ethics</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BIE 709</td>
<td>Ethics of Health Communication</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BIE 713</td>
<td>Law, Medicine, and Ethics</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BIE 725</td>
<td>Health Care Law and Policy</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BIE 733</td>
<td>Bioethics at Work: The Clinical Context</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BIE 794</td>
<td>Bioethics and Law</td>
<td>CHANGE</td>
</tr>
<tr>
<td>BMES 660</td>
<td>Cancer Mechanics</td>
<td>ADD</td>
</tr>
<tr>
<td>BMSC 700</td>
<td>Independent Study</td>
<td>ADD</td>
</tr>
<tr>
<td>BMSC 709</td>
<td>Special Topics</td>
<td>ADD</td>
</tr>
<tr>
<td>BMSC 796</td>
<td>Thesis Research</td>
<td>ADD</td>
</tr>
<tr>
<td>CABI 720</td>
<td>Approaches to Cancer Prevention and Treatment</td>
<td>ADD</td>
</tr>
</tbody>
</table>
COMD 715 Ultrastructural Pathology  ADD
COMD 716 Toxicologic Pathology  ADD
GRAD 700 Independent Study  ADD
GRAD 702 Internship  CHANGE
GRAD 703 Internship  CHANGE
GRAD 706 Special Topics  ADD
GRAD 701 (716) Seminars in Professional Development  CHANGE
MCB 721 Carcinogenesis, DNA Damage and Repair  CHANGE
MCB 722 Molecular Pathogenesis of Cancer  CHANGE
WGS 610 Gender, Power, and Violence  ADD
WGS 619 Women Playwrights  ADD
WGS 623 Feminist, Womanist, and Mujerista Theologies: Constructive Perspectives on Christian Thought  ADD
WGS 624 Readings in Queer Theology  ADD
WGS 625 Feminist Leadership Project  ADD
WGS 626 Telling Women’s Lives: Writing about Entrepreneurs, Activists, and Thought Leaders  ADD
WGS 627 The Feminist Book Society  ADD
WGS 629 Politics of Gender and Sexuality: Cross-Cultural Perspectives  ADD
WGS 640 Feminist Philosophy  ADD
WGS 651 Race and Ethnic Diversity in America  ADD
WGS 697 Internships in Women’s, Gender, and Sexuality Studies  ADD

There were questions about the following courses:
- BIE 702, 705, which need further clarification on wording of course description.
- GRAD 700 (decision to cancel this request, since independent studies should be a part of a degree program)
- WGS 627, 629, which need clarification on whether the courses may be repeated.

The aforementioned BIE and WGS courses need further clarification and will be tabled until the October Graduate Council Meeting.

A motion was made to approve all other courses, was seconded and approved unanimously.

B. Credentials Committee (Abdou Lachgar, Chair)

1. Nominations for Graduate Faculty

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Graduate Program Affiliation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Emory, MD</td>
<td>Orthopaedic Surgery</td>
</tr>
<tr>
<td>Giselle Melendez, MD</td>
<td>Internal Medicine, CPTS</td>
</tr>
<tr>
<td>James Ververs, PhD*</td>
<td>Biomedical Engineering</td>
</tr>
<tr>
<td>Jared Weis, PhD</td>
<td>Biomedical Engineering</td>
</tr>
<tr>
<td>Lacey McNally, PhD</td>
<td>Cancer Biology</td>
</tr>
<tr>
<td>Morgana Mongraw-Chaffin, PhD</td>
<td>CPTS</td>
</tr>
<tr>
<td>Yong Lu, PhD</td>
<td>Microbiology &amp; Immunology</td>
</tr>
</tbody>
</table>

* Revisiting initial nomination from March 2017 meeting (reservations regarding published material, now provided in the form of links). There were still some reservations regarding James Ververs, but council was reminded that only one publication is needed per year.

A motion was made to approve all nominations. The motion was seconded, and approved unanimously.
C. Policy Committee (Tim Howard, Chair)

1. Code of conduct – next steps
   Tim Howard was absent due to a conflict in meeting schedules. This will be addresses at future meetings.

   Would like to see uniform code of conduct/honor codes from undergrads to grads. Non-academic code of conduct could potentially be extended to Honor Council for adjudication. Goals of the Code of Conduct:
   a. Protect health and wellbeing of our students and comply with federal responsibilities – transfer to title IX
   b. Need consistent guidelines for BG and Reynolda campus students
   c. Process for addressing violations

OTHER BUSINESS

A. Ellen Kirkman raised the concern regarding the participation of graduate students near completion of their degrees in the Hooding Ceremony. For example, Education majors are currently allowed to participate in the Hooding Ceremony in May even though their program formally ends in August. There is a desire to allow more students to participate in the hooding ceremony (rather than having to wait one full year later). In fact, if students graduate early Fall, it has been noted that few come back the following May to participate in the hooding ceremony. To allow such graduate students (e.g. ABD) to participate in the hooding ceremony, it was suggested that they must get approval from their Department chair, Program Director and Primary Advisor. Other criteria: Be within “x” hours of graduation, or have a final defense date set for the summer. Note that participating in hooding ceremony does not guarantee that you will graduate. The student is still obligated to complete all graduation requirements. In fact, the student will have an asterisk (*) placed after their name in the program to indicate that they have not fully completed their program requirements. This discussion led to several questions, including: “How many students meet these criteria?” and “Will expanding the size significantly prolong the hooding ceremony?” Closing thoughts were to create a uniform policy to ensure fair criteria between graduate programs on both Reynolda and Bowman Gray campuses. Delegate this topic to the Policy sub-committee and put on the agenda for next council meeting (Ellen Kirkman will submit formally worded proposal).

B. The Council would like to continue with the Long Range Planning committee to benefit Graduate Programs. The questionnaire that was developed by the Long Range Planning Committee last year needs to be sent to departments/program directors. Ellen Kirkman volunteered to remain on committee, and Abdou Lachgar agreed to serve as well. Several more members of the Council will need to be on the committee.

C. Cancer Biology Concentration Proposal (Steve Kridel)
   Steve presented the proposal for a Cancer Biology concentration. Several groups of students will benefit from this concentration, including MS students in the biomedical sciences department and others. This concentration will recognize students who actually perform cancer biology research and have completed cancer biology curriculum. Cancer Biology is currently in Track 4 – MCB, but now have students from IPP & maybe even BME. The concentration will not be added to the diploma but it will be added to transcript and students can put it on their CV.

   Certificate is half a MS; concentration is about 9 credit hours. Concentration must be tied to a degree. Addition of this concentration could have some benefit for recruiting more students.

   The Graduate Council made a motion to approve the proposal, motion was seconded and approved unanimously.
D. This is the last year for laptops – graduate students must have to buy their own. There is still ongoing discussion regarding BYODevice at Bowman Gray.

E. New graduate rep. for IT through the GSA is needed.

ANNOUNCEMENTS

No announcements.

The meeting was adjourned at 4:47 pm.